Format Letter

You work for Candlelight Time, a regional chain of candle stores. A new store will be opening soon, and your supervisor asks you to type a letter to potential customers announcing the grand opening and offering a free candle to the first 100 customers. Make the letter at least three paragraphs long. Use any available features to enhance the appearance of the letter. Insert the current date (set it to update automatically), and be sure to check spelling and grammar. Save as username letter. Submit for grading.